

**Deputy Director** for Administration



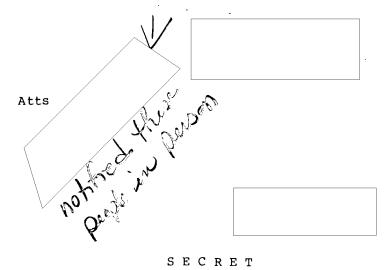
NOTE FOR: Director of Logistics

SUBJECT: Consolidation of Counterintelligence

Center

John,

Per the DDA, all of your five requests were accepted per his attached note. Please implement as necessary. Also attached is a copy of your memo to the DDA dated 30 March which includes a note from the DDCI. Per the DDCI's note, please advise the IG and DDO.



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	ALVANCE COY to MS. 880401 GR ODD/REC
	Date 30 Mar 88
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NOTE FOR: Acting Deputy Director for Administration

FROM:

John M. Ray

Director of Logistics

As I discussed with you this morning, there are three viable options having to do with the consolidation of the CI Center. As we point out in detail, if time is indeed of the essence, the simplest move is for CMS/DO to move to Key, with no renovation work. If the consolidation could be delayed until November, we still propose the same moves, but we would conduct necessary renovations before the occupancy occurs. And finally, the third option keeps the Audit Staff off the Headquarters Compound for a time and splits the new CI Center. This option delays the consolidation until January 1989 and is the least desirable.

John M. Ray

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Decla	assified in Part - Sanitized Copy Approved for Release 2013/01/18 : CIA-RDP91-00981R000100040016-4
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	options for Housing a 50-Employee Contingent of the Counterintelligence
	Center on the Headquarters Compound
25X1 25X1	The Counterintelligence Center will require a minimum of square feet of space. The present Counterintelligence Staff, which we assume
25X1	square feet of contiguous space on the gogand flat (n
25 <b>X</b> 1	feet of contiguous space in the original building for the square
25X1	employees, a large proportion of which are to be remaining Center
25 <b>X</b> 1	Directorates of Administration, Intelligence, and Science and Technology.  This equates to about a square foot temporary need. We recommend that you consider the following three options for providing this interim housing:
	1. We believe that we can make a June-July deadline (but not a 1 June deadline) if we are permitted to do the following:
25 <b>X</b> 1	Move the DO's Career Management Staff (CMS) from the C Corridor in Headquarters to the third floor of Key Building. This would free up about square feet of space contiguous with the
25X1	square feet of space contiguous with the existing CI Staff holdings. The remaining square feet would have to be made up by belt tightening within the current CI Staff quarters which, by current standards, exceed the norm by an
25X1	average of square feet per person.
	Require both CMS and the Center employees to take their respective spaces as is, with no renovation work other than the installation of phones, computer center links, and Wang/word processing equipment. In addition, the Office of Security will have to provide the necessary waivers for vaults, etc. at the Key Building and at Headquarters for the spaces in question.
	<ul> <li>Perform necessary renovations <u>after</u> the moves are complete.</li> </ul>
25 <b>X</b> 1	We estimate the initial cost for this option to be about which
25X1	Total costs = Total costs Total costs
25 <b>X</b> 1	2. If a November occupancy date were acceptable, we would modify Option 1 to accomplish renovation work at Key and Headquarters before occupancy. This approach takes longer because the work has to be done sequentially, starting with Key Building. Costs would run the same, roughly

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3. If early availability were less of an issue, we would recommend the following: The Audit Staff, which has never been on the Headquarters Compound, would delay joining up with the rest of the Inspector General's staff in the south tower of the new building. Instead, we would use this space to house the \_\_\_\_\_ Center contingent until the Backfill Program completed the Center's new space in the original building. Costs could be better contained in this option, and organizational pain would be minimized, although the Center would be split between the old and new buildings. The Center contingent could be put in this space in January 1989 at a cost of about

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Success in the above endeavors is predicated on the Office of Information Technology's ability to complete the phone and data hookups, and on the Office of Security's willingness to provide the necessary security waivers.

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